

SCHOOL DISTRICT OF WEST DE PERE
TITLE IX DISCTIMINATION COMPLAINT FORM

5117 (E)

Title IX Discrimination Complaint Form

*Title IX of the Education Amendments of 1972 (20 U.S.C § 1681) is an all-encompassing federal law that prohibits discrimination based on the gender of students and employees of educational institutions which receive federal financial assistance. **When the form has been completed and signed by you, and then signed by the Title IX Coordinator, your complaint has been properly received and noted by the district.** We will provide you with a copy of this form as well as complete information about the Title IX complaint process.*

The Title IX Coordinator and/or designee investigate complaints by parent, staff and students who believe themselves to be harmed by sexual harassment or discrimination and harassment related to gender.

I am filing this complaint as a: check one (✓)

Parent Staff Student

Name: _____ **Phone:** _____

Address: _____

Complainant: Individual who is alleged to be the victim of conduct that could constitute sexual harassment (*if different from person completing form*).

Name: _____ **Phone:** _____

Address: _____

If student, grade: _____ **School:** _____

Respondent: person or persons you believe committed the offense against you and how you have contact with them, e.g., supervisor, co-worker, peer, teacher.

Name: _____

Complaint: Describe your complaint related to the complainant's participation or attempt to participate in the school's educational program or activity. Please summarize below and attach additional pages describing your complaint if necessary.

Date(s): _____ **Time:** _____

SCHOOL DISTRICT OF WEST DE PERE 5117 (E) cont'd
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Location:

Description of incident:

Witnesses (The relationship information requested means co-worker, supervisor, peer, teacher, etc)

1. _____
Name Relationship Telephone number

2. _____
Name Relationship Telephone number

3. _____
Name Relationship Telephone number

I certify the aforementioned is true and correct.

Your signature

Date

This completed, signed form should be delivered to the Title IX Coordinator by mail, email or in-person.

For the Title IX Coordinator and/or Designee only
Complaint taken by:

Signature

Print Name

Date

Received by:

In-person

Mail

Email