

## **Fast Break Non-Parent Coach Reimbursement**

If a non-parent is selected to coach in Fast Break, he or she shall be reimbursed for out-of-pocket expenses for:

- i. Lodging limited to \$125 per night (reasonableness based on GSA per diem rates for [Wisconsin@www.gsa.gov](mailto:Wisconsin@www.gsa.gov))
- ii. Mileage at the rate of \$.34 per mile - rate equals the average of then-current IRS published rates per mile for charity (currently \$.14) and business (currently \$.54) for those miles reasonably required to perform the related duties.

**The maximum reimbursement for a Fast Break (WDPYO) season shall be \$1,500 per coach.**

Requests for reimbursement shall be submitted to the WDPYO Treasurer for payment and be accompanied by receipts/adequate documentation to substantiate the request.

- For lodging, that would include hotel receipt or credit card statement for the expense along with the hotel address and notation of related tournament.
- For mileage, that would include date, miles driven to and from specific locations, and the purpose.